

Facility Cleaner

Title

Facility Cleaner

Reports To

Sanitation Specialist

Summary

The Facility Cleaner is responsible for ensuring that the facility is maintained in a clean and sanitary manner. The Facility Cleaner cleans and sanitizes assigned areas by washing furnishings, floors and equipment with special cleaning solutions and disinfectants to prevent the spread of disease and to ensure a sanitary environment throughout the facility. This position requires Health Canada security clearance.

Job Description

- Clean common areas including waiting rooms, bathrooms, lobbies, office areas, etc.
- Clean rooms ensuring proper disinfectant procedures are followed as instructed
- Inspect surfaces and objects for dust, dirt and grease or other contaminants
- Remove trash ensuring hazardous items are disposed of properly
- Wash and buff floors with floor polisher
- Vacuum all carpeted areas
- Dust all furniture and fixtures
- Replenish toilet tissue and soap as needed
- Ensure cleaning materials and supplies are stored in a safe and orderly manner
- Maintain an adequate supply of cleaning materials and supplies
- Restock materials and supplies as needed
- Secure storage areas
- Comply with safety regulations
- Report safety and security concerns
- Report damages and acts of vandalism
- Any other related duties as assigned

Requirements

- Highly motivated and able to work independently
- Must be able to schedule and prioritize work for self and in conjunction with other cleaners where applicable

- Ability to understand and follow instructions
- Ability to communicate orally and in writing
- Ability to multi-task and establish priorities
- Strong attention to detail

Qualifications

- High school diploma or equivalent required
- One (1) year of previous employment as a cleaner

Work Conditions

- Medium strength requirements; up to 10-20 kg (22-44 lbs)
- Other body positioning (e.g. bending, stooping etc.) in addition to Standing and/or Walking
- Safety equipment will be provided as needed
- Overtime as required
- Hazards associated with the trade (e.g. use of cleaning/sanitization substances, odours)